



## Federation of Western Australian Bushwalkers Inc.

### Annual General Meeting Broderick Room, Rosie O'Grady's Pub, 205 James Street, Northbridge 7.45pm 13<sup>th</sup> November 2012

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Meeting opened at 8.25pm

#### 1. Attendance

Geppe Coletti (GC), Ian McDonald (IM), Terry Mahoney (TM), Sharon Knightley (SK), Jackie Furby (JF), Jac Considine (JC), Hecate Jay (HJ), John Williams (JW), Mel Lintern (ML), Mary-Ann Rath (MR), John Clifton (JC), Jerome DaCosta (JD), Anne Griffiths (AD), Peter Hegarty (PH), Brian Clough (BC), Ian McDonald (IM).

#### 2. Apologies

Jenny Merrit, Chris Harris.

#### 3. Minutes of Previous Meeting

Motion: That the 2011 AGM Minutes be accepted as a true and accurate record. GC.

Seconded: JC

Motion passed.

#### 4. Annual Reports

##### 4.1 President's Report (GC)

See Appendix A.

##### 4.2 Treasurer's Report (JW)

Motion: That subject to adjustment being made to a receipt listing in the financial statement (swapping *BAI levy* with *Federation levy*), the Financial Report be accepted as true and accurate. GC.

Seconded: MR

Motion passed.

Motion: That the annual Federation levy remain at \$0.50 per head for 2012-13. JW.

Seconded: GC

Motion passed.

#### Banking Signatories

Signatories on the Federation's Commonwealth Bank account for 2012-13 are:

Ian McDonald (President)

John Williams (Treasurer)

Mary-Ann Rath (Secretary)

Method of Operation: Two signatories are required.

Our banking is to be moved to Westpac as the EFT banking facility meets our requirements.

Signatories to be:

Ian McDonald (President)

John Williams (Treasurer)

Mary-Ann Rath (Secretary)

Method of Operation: Two signatories are required.

#### **4.3 Insurance Officer's Report (PH)**

See Appendix B

#### **5. Election of Officers**

<b>Position</b>	<b>Nominees</b>	<b>Nominated By</b>	<b>Seconded</b>	<b>2012-13 Officers</b>
<b>President</b>	Ian McDonald Geppe Coletti	ML MR	PH JD	Ian McDonald (by ballot)
<b>Secretary</b>	Mary-Ann Rath	PH	IM	Mary-Ann Rath
<b>Treasurer</b>	John Williams	HJ	GC	John Williams
<b>Insurance Officer</b>	Peter Hegarty	IM	HJ	Peter Hegarty
<b>Conservation Officer</b>	Jac Considine	HJ	IM	Jac Considine
<b>Training Coordinator</b>	Jerome DaCosta	ML	PH	Jerome DaCosta
<b>Bushwalking Australia Delegate</b>	Ian McDonald	HJ	PH	Ian McDonald
<b>Bushwalking Australia Deputy Delegate</b>	Hecate Jay	IM	PH	Hecate Jay

#### **6. Election of Auditor**

JW will approach Claire Patten, this year's Auditor, to see if she is prepared to audit our 2012-13 accounts.

#### **7. General Business**

##### **7.1 WA Wanderers Mens Bushwalking Group Membership**

Having fulfilled the Federation's incorporation requirements the Council welcomed the WA Wanderers Men's Bushwalking Group as our newest member.

#### **8. Next AGM**

**Tuesday 12<sup>th</sup> November 2013 7.00pm**

## Appendix A

### President's Report

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The Federation has continued to facilitate the provision of affordable and basic insurance for its affiliated clubs. So far this appears to be its strongest role.

The Federation charges an annual levy fee of \$1.00 per affiliated club member. Insurance charges are on top of this, and are about \$11 per affiliated club if club members choose to take out Personal Accident Insurance with the Public Liability. Most of the WA clubs have chosen both options for all members.

However the Federation did initiate two talks which were available to all affiliated members and indeed the general public. Both talks were on the theme of conservation and were hosted by Action Outdoors and by Perth Bushwalkers.

The Federation did encourage and contact cognate groups to become affiliates. It does appear that the WA Wanderers will be an affiliate.

The Federation's financial situation is sound with its members fund being \$5062 at 30 June 2012 compared to \$5036 in 2011. Furthermore the Federation recorded a surplus of \$926 in 2012 compared to \$320 in 2011.

The Federation is kept subscriptions to bodies such as Outdoors WA, the WA Sports Association and the Urban Bushlands Council.

The Federation continues links with various government agencies which may affect the pastime of bushwalkers.

At the time of writing this report the Federation does not have complete statistics on the activities in all its affiliated clubs but from the statistics available and on anecdotal evidence it does appear that affiliated clubs are maintaining participation rates and intensity of activities.

The President does express concern that most clubs have a high average age of members and that this seems to be increasing.

The Federation is still deliberating on modifications to its constitution.

The President believes the Federation should make minimal modifications to the constitution as a first step to comply with the spirit of incorporation legislation.

As a second step the Federation should consider the more substantial changes to its objectives and structure which will entail longer consultations with its affiliates.

In the personal view of the President, the Federation should pursue the following;

- Conduct more talks or seminars for its affiliated clubs.
- Continue to approach more cognate clubs to become affiliates.
- Offer and conduct training for all affiliated clubs and the general public.
- Offer or promote specialised excursions which an affiliated club by itself could not conduct.
- Encourage the formation of more bushwalking groups.
- Encourage young people into bushwalking through schools, university and youth clubs.
- Promote the camaraderie, social and health benefits of bushwalking to the community.

- Increase its profile in the community by publicising Federation activities
- Promote bushwalking as an activity of Australian identity.

Yours sincerely

Giuseppe Coletti  
President

- 13<sup>th</sup> November 2012

## Appendix B

### Insurance Officer's Report

All 9 member clubs plus the Federation have adopted BAI insurance coverage again for the year 2012 - 2013.

All payments were received on time, and the payment to the Insurers was made before the stipulated date of 1 August 2012. Congratulations to all involved from all clubs.

Numbers insured for 2012-13 totalled 908 for Public Liability (100% of membership) and 843 for Personal Accident (93% of membership). Total amount collected for insurance was \$9,125.78, with an additional \$1362.00 collected for levies. Club numbers are down by around 8% from last year.

Policy wordings, and a summary letter highlighting changes are available.

Just as a reminder, there are several risk management processes that clubs should ensure they have in place:

- Clubs should now all have adopted an annual "Acknowledgement of Risk" waiver that members sign once per year, instead of the traditional walk waiver signed for each activity.
- Clubs should have a documented Risk Management Policy that includes clear guidelines as to who is responsible for each step, and is available to all members.
- Clubs should have a reporting system for accidents and near misses and have a formal review process for these reports
- Clubs should have an audit process in place to review their Risk Management Procedures to ensure they remain effective.

Members are again also reminded that they are required to advise the Federation in the event of any insurance claim, and "near miss" events should be included in the regular club quarterly reports to the Federation. This is required as a condition of insurance.

If anyone has any questions please do not hesitate to contact me.

Regards,  
Pete Hegarty  
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